

# ARCHITECTURAL REVIEW REQUEST FORM

Sweetwater Creek Homes Association

Submit completed form to:

Email: [MFoley@MoveWithPlatinum.com](mailto:MFoley@MoveWithPlatinum.com) or  
Mail: 17834 S. Garnett Overland Park, KS 66221

Name of Property Owner: \_\_\_\_\_  
Property Address & Lot #: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**Please circle the type/s of Architectural Plan(s) being Reviewed:**

Fence	Home Addition	Painting / Color Change
Deck / Patio	Landscaping	Pool
Play Set	Roof Replacement	Basketball Goal
Other: _____		

**Brief Description of Project Including Material Types and Color Selections:**

**Please attach (if applicable):**

- A copy of the plot plan showing the location of the changes to the property
- A picture or detailed schematic including the dimensions of the project.

**Additional questions:**

Have you requested input from the neighboring property owners? Yes / No

Will the work be installed professionally or Do-It-Yourself? Pro / DIY

If Professional. Please provide the Name of the Contractor \_\_\_\_\_

When is the planned start date (\_\_\_\_ / \_\_\_\_ / \_\_\_\_); completion date (\_\_\_\_ / \_\_\_\_ / \_\_\_\_).

**Please Initial the following as your agreement to the statements:**

\_\_\_\_\_ I have read and agree to abide by the architectural guidelines and covenants of Sweetwater Creek.  
\_\_\_\_\_ Access to areas of construction will only be allowed through my property and I am responsible for any damage done to the common elements and other homes during construction.  
\_\_\_\_\_ I have taken into account in the planning any drainage and utility easements.  
\_\_\_\_\_ I agree to notify, in necessary cases, the Call-Before-You-Dig service to maximize safety and minimize the inconvenience to my neighbors.  
\_\_\_\_\_ I agree to maintain a clean and safe work site.

**Notice:** The approval of this request by the Architectural Control Committee shall in no way relieve the property owner, the contractor, and any subcontractors from the responsibility for any design defects in the approved building plans or for any construction defects in the completed work. The property owner, the contractor and any sub-contractors shall be responsible for compliance with all applicable federal, state and local laws, codes, rules and regulations including those as outlined in the covenants of Sweetwater Creek and shall assume full responsibility for any and all damage or injury to persons and/or property which may occur as a result of this construction.

**I have read and agree with the above statement and wish to submit this document for review by the committee.**

**Signed:** \_\_\_\_\_ **Date:** (\_\_\_\_ / \_\_\_\_ / \_\_\_\_)

**Committee Notes:**

Date Received by HOA (\_\_\_\_ / \_\_\_\_ / \_\_\_\_) Date Completed by Committee (\_\_\_\_ / \_\_\_\_ / \_\_\_\_)

Approved as Submitted

Approved as Noted

Revise and Submit

Rejected

Comments:

Signature of Sweetwater Creek HOA representative: \_\_\_\_\_